



Gift Acceptance Policy Updated May 12, 2020

Centers for Equity and Success, Inc. (dba Success Centers) is incorporated in the State of California as a public charity and is qualified under the federal Internal Revenue Code as a 501(c) (3) organization, exempt from federal income tax and able to offer tax deductions for qualifying donations as provided for by the IRS code. Success Centers has privileges under the law, including the right to solicit and have active support and voluntary contributions from individuals, corporations, foundations, government, and federated funding organizations, among others. Good relations between each of these parties and Success Centers are essential to the financial independence and stability of the organization.

Success Centers accepts unrestricted gifts and gifts for specific programs and purposes, provided that such gifts are not inconsistent with its stated mission, purposes, and priorities. Success Centers does not accept gifts that are excessively restrictive in purpose. Gifts that may be declined include those too difficult/expensive to administer or those for purposes outside the mission of Success Centers. All final decisions on the restrictive nature of the gift, and its acceptance or refusal, are made by the CEO in consultation with the Board and Development staff.

Gifts may be declined under certain conditions including, but not limited to, the following:

- a) The gift is restricted and requires support from other resources that are unavailable, inadequate, or may be needed for other organizational purposes.
- b) The gift is restricted and supports a purpose or program peripheral to existing principle purposes of Success Centers or creates or perpetuates programs or obligations that dissipate resources or deflect energies from other programs or purposes.
- c) The gift injures the reputation or standing of Success Centers or generates such controversy as to substantially frustrate and defeat the purpose to be served.

In compliance with California law, no consultants may solicit funds for Success Centers unless they are registered with the state as a charitable solicitor. Success Centers does not pay fees to any person as consideration for directing a gift to the agency. Similarly, Success Centers does not pay commissions or percentages associated with negotiation and acceptance of

any form of gift. No fundraiser is compensated based on a percentage of funds raised or on a contingent basis. Non-exempt fundraisers in the employ of Success Centers are compensated based on the number of hours worked. Independent contractors/consultants are compensated on an hourly or project basis.

“In-kind gifts” refers to the donation of goods and services. Only new or gently used items are accepted. Acceptable items include, but are not limited to, the following:

- a) Food, if in sufficient quantities and in unopened original packaging
- b) Office equipment, furniture, and supplies
- c) Tickets to sporting and entertainment events
- d) Clothing appropriate for interviews or the work setting
- e) Computer equipment and supplies, as approved by the Success Centers’ IT Department.
- f) Household electronics (i.e., televisions, DVD players, VCR players, radios, stereos, cameras)
- g) Arts and crafts supplies
- h) Works of art ready and appropriate for public display
- i) Gift certificates, new products, or other items suitable for use as prizes or auction items.

Additional information regarding in-kind gifts will be provided on a case by case basis. All donors making in-kind gifts are asked to complete an in-kind donation form so donations are correctly recorded and acknowledged. Success Centers reserves the right to decline any in-kind gifts.