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|  **Job Center – Western Addition****Address - 1449 Webster Street, SF, CA 94115 | Phone (415) 549-7000 | Hours of Operations: Mon. – Th. - 9am – 5:30pm, Fri. - 9am – 12pm**  |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| ***Career Center Orientation – Mon - Th. at 10am******Oakland Career Center Orientation 2577 MacArthur Blvd. Mon – Th. - 10am******55 Santa Clara Ave. – M/W/F – 10am******Walk-ins Welcome*** | **COLOR LEGEND****Purple - Early Morning Study Academy****Blue - Success Centers Oakland****Red - Job Center - Career Center****Green - Education and Employment Training Center****Brown - San Mateo** |  |  |
| **3****YouthBuild/Green Construction - 7:30am – 3pm** **HS/GED Program - 8am – 2pm****In-person Orientation – 10am****Job Readiness Training – 11am – 12pm****Job Readiness Training – San Mateo - 1:50pm – 2:30pm** | **4****YouthBuild/Green Construction - 7:30am-3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm** **In-person Orientation – 10am** **In-person/Virtual N.A. Meeting – 6pm - 8pm** | **5****YouthBuild/Green Construction - 7:30am-3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm****In-person Orientation – 10am** **Job Readiness Training – 11am – 12pm** | **6****YouthBuild/Green Construction 7:30am – 3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm****In-Person Orientation 10am****Mock Interviews – 10am****USPS Employer Spotlight – 10:30am****Job Readiness Training – San Mateo - 8:50am – 10am** | **7****CAREER CENTER CLOSED****ALL STAFF MEETING****YouthBuild/Green Construction****7:30am – 3pm** **Job Readiness Training – 10am – 12pm****Job Readiness Training – 11am – 12pm****HS/GED Program - 8am – 2pm****JRT/Life Skills Virtual - 10am****Code On Point – 3pm - 7pm** |
| **10****YouthBuild/Green Construction - 7:30am – 3pm** **HS/GED Program - 8am – 2pm****In-person Orientation – 10am****Job Readiness Training – 11am – 12pm****Job Readiness Training – San Mateo - 1:50pm – 2:30pm** | **11****YouthBuild/Green Construction - 7:30am-3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm****In-person Orientation – 10am** **In-Person/Virtual N.A. Meeting – 6pm - 8pm** | **12****YouthBuild/Green Construction - 7:30am-3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm****In-person Orientation – 10am** **Job Readiness Training – 11am – 12pm****Equity for Industry Workshop – 5pm - 7pm** | **13****YouthBuild/Green Construction 7:30am – 3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm** **In-Person Orientation 10am****Mock Interviews – 10am** **Job Readiness Training – San Mateo - 8:50am – 10am** | **14****YouthBuild/Green Construction****7:30am – 3pm****Job Readiness Training – 10am – 12pm****Career Center open 9am – 12pm****HS/GED Program - 8am – 2pm****JRT/Life Skills Virtual - 10am****Code On Point – 3pm - 7pm** |
| **17****YouthBuild/Green Construction - 7:30am – 3pm** **HS/GED Program - 8am – 2pm****In-person Orientation – 10am****Job Readiness Training – 11am – 12pm****Job Readiness Training – San Mateo - 1:50pm – 2:30pm** | **18****YouthBuild/Green Construction - 7:30am-3pm****HS/GED Program - 8am – 2pm****Virtual Code on Point Class - 4pm****In-person Orientation – 10am****In-Person/Virtual N.A. Meeting – 6pm - 8pm** | **19*****CAREER CENTER CLOSED FOR JUNETEENTH*** | **20****YouthBuild/Green Construction 7:30am – 3pm****HS/GED Program - 8am – 2pm****Code On Point – 3pm - 7pm** **In-Person Orientation 10am****Mock Interviews – 10am****Chick-fil-A Employer Spotlight – 10:30am****Budding Industry Job Shop– 2pm - 4pm****Job Readiness Training – San Mateo - 8:50am – 10am**  | **21****YouthBuild/Green Construction****7:30am – 3pm****Job Readiness Training – 10am – 12pm****Career Center open 9am – 12pm****Last day of HS/GED Program - 8am – 2pm****JRT/Life Skills Virtual - 10am****Code On Point – 3pm - 7pm** |
| **24****YouthBuild/Green Construction - 7:30am – 3pm** **In-person Orientation – 10am****Job Readiness Training – 11am – 12pm****Job Readiness Training – San Mateo - 1:50pm – 2:30pm** **Resume & Mock Interview Clinic – 3pm - 5pm** | **25****YouthBuild/Green Construction - 7:30am-3pm****Virtual Code on Point Class - 4pm****In-person Orientation – 10am****In-Person/Virtual N.A. Meeting – 6pm - 8pm** | **26****YouthBuild/Green Construction - 7:30am-3pm****Code on Point – 3pm - 7pm****Job Readiness Training – 10am – 12pm****In-person Orientation – 10am****Equity for Industry Workshop – 5pm - 7pm** | **27****YouthBuild/Green Construction 7:30am – 3pm****Code On Point – 3pm - 7pm** **In-Person Orientation 10am****Mock Interviews – 10am** **Expungement Clinic – 3pm – 5pm****Job Readiness Training – San Mateo - 8:50am – 10am** | **28****YouthBuild/Green Construction****7:30am – 3pm****Job Readiness Training – 10am – 12pm****Career Center open 9am – 12pm****JRT/Life Skills Virtual - 10am****Code On Point – 3pm - 7pm** |

**CALENDAR** **EVENT DESCRIPTIONS**

**Center Orientations-**Learn about services offered at the Career Center and its sister Access Points. Discover how we can assist you in job search, resume creation, cover letter writing, online application assistance and city-wide training academies and sectors.

**Sector Orientations-**Learn about free training offered by the city in construction, hospitality, healthcare, and tech.  Orientations provide an introduction and overview of these industries and the diverse array of employment opportunities, affiliated career paths and opportunities for growth.

**Interviewing Workshop-**Would you like to have better results with your interviewing? Attend this workshop.

**Employer Spotlights-**Whether it is a hiring event or an information session, Employer Spotlights are a wonderful way to learn what employers are looking for and to make connections with local employers. Bring your resume, 2 forms of ID, questions and be dressed to impress.

**JobShop Resume Clinic-**Learn about resume basics and get started on creating your own. Please bring a detailed employment history or resume. Completion of Master

Application recommended for job seekers with no resume.

**Budding Industry Job Shop-** Virtual Cannabis Industry Hiring Event. All Welcome, RSVP required.

**Equity for Industry Workshop-** Virtual Cannabis Industry Business Education Event with Industry Professionals. All Welcome, RSVP required.

**Cannabis Resume & Mock Interview Clinic-** Virtual Cannabis Industry Recruiters One-on- One, 20 min resume session followed by One-on One Mock Interview Tips & Tricks. All Welcome by appointment only.

**YASE-** Earn while you learn – A paid training program for participants between the ages of 16-24. To learn on the Job and get paid. This program is designed to give youth the training they need to secure moderate to high skill jobs which allow them to earn a living wage and pursue a promising career path.

**N.A. (Narcotics Anonymous) Virtual - Local** drop-in NA meeting for recovering addicts. All welcome. (Every Tuesday at 6PM) – Link to the Zoom meeting - http://u504web-zoomU5/j/20786494 Meeting ID: 201786494

**SC Computer/Digital Literacy Training Program**-  The Success Centers Digital Literacy Pathways track is a wonderful way to start dipping your toes in the sea that is technology in the 21st century. We go over the basics of Computer Literacy, safety tips for navigating the web, key differences between software and hardware, etc. The course also Segway’s into some of our more specific offerings in Success Centers, such as our Code on Point program, and includes six (6) different Microsoft Digital Literacy Certificates, that not only look great on a resume, but also highlight the achievements that each student makes by the end of the track.

Our Computer Literacy Training is on-going and can be completed in as little as 8 weeks (about 2 months). The certifications are in a self-paced format to adapt to all sorts of different allocations one might have with their respective times.

**Code on Point-**A 41-week technology training program which equips its participants with fundamental skills in IT, Design and Software Development.  This program aims to develop the technical and soft skills of its participants so they may realize a professional career trajectory in technology.

**Construction Training Program-** Learn and Earn while participating in our intensive, hands-on training and get the support you need to secure your needs.

**Job Readiness Training** – Join us for our weekly Job Readiness Trainings where you will develop skills for employment and more.

**REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE.**